

KNOX COUNTY NURSING HOME COMMITTEE MEETING**October 9, 2003****5:30 p.m. – 6:10 p.m.****Knox County Nursing Home****Present:****Gayle Keiser****Bill Abel, Chairman****Sally Keener****Ben Perkins, Administrator****Lowell Mannhardt****Roxanna Healey****Absent: Dale Parsons****Bill Abel called the meeting to order.****5:30 p.m. Lowell Mannhardt made a motion to approve the minutes of the previous meeting. Sally Keener 2nd. All Ayes. Motion carried.****Ben reported on the financial status. On a cash basis the facility had a negative cash flow of \$349,762.23 for the month of September, and a negative \$454,599.70 for year to date. There was no IDPA check received in the month of September. The facility received an IDPA check today in the amount of \$505,500.90 for July and August services. The state currently owes for September services. The tax referendum account currently has a balance of \$795,654.63. Accrual figures indicate +\$26,867 for the month of September and +\$350,626 year to date (before depreciation). Ben reviewed the internal budget. The revenues were 81% and expenditures at 88%. Ben reported the facility paid the landfill \$150,000 today and the facility now owes the landfill \$0.****The Committee reviewed the bills.****5:48 p.m. Sally Keener made a motion to pay the bills. Lowell Mannhardt 2nd. Roll Call: Lowell-Aye, Sally-Aye, Gayle-Aye, and Bill-Aye. All Ayes. Motion carried.****Ben reported the adult daycare area is almost complete. The facility was approved for up to twelve participants per day. The hours will be from 7:00 a.m. through 6:00 p.m. The fee structure will be \$25, \$35, or \$45, depending on the amount of time here. The adult daycare will be known as the Knox County Community Life Center. It will be open on November 1, 2003. Ben indicated that the facility may need to look at the purchase of another van to help with transportation.****Ben reported the handicap bathroom project is complete with the exception of the toilets.****Ben reported today's census at 172. There are 13 Medicare, 110 IDPA, 1 HMO, and 46 Private Pay, and 2 Hospice. Ben reviewed the monthly census report.**

Ben reported it is time to bid out the bread and milk services.

5:56 p.m. Sally Keener made a motion to bid and bring back bread and milk contracts with the county board approval. Gayle Keiser 2nd. Roll Call: Lowell-Aye, Sally-Aye, Gayle-Aye, and Bill-Aye. All Ayes. Motion carried.

Ben reported the facility had an audit completed by the IDPA for the time period of 3-1-2000 through 8-31-2001. The facility owes IDPA \$70,382.96. This will be paid to them over a twelve month period by deducting the amount from the state checks before we receive them at no interest.

Ben reported the facility is going to wait till sometime in the spring for the employee banquet.

Ben reported union negotiations will begin November 3. He stated this is for wage reopener only.

Ben reported a new Admission Coordinator/Marketing Director has been hired.

Ben reported that invitations were sent to all of the county board members, elected officials, and the press for the tours on October 15 and 16 at 2:00 p.m. and 5:30 p.m.

Ben reported that his employment contract calls for him to be able to attend a national convention each year. He stated that he is forgoing the convention this year, because he would like to take a couple of employees to the pioneer convention next year.

Ben reported he would be gone for one week the last week of October.

Ted Hoffman from the Galesburg Fire Department reported he was at the meeting to express his interest in making sure the facility was properly fire protected. Ben reported he could meet with Steve Goff, maintenance supervisor, and himself to discuss any issues or concerns. An appointment was made for a later date.

6:10 p.m. Sally Keener made a motion to adjourn the meeting. Lowell Mannhardt 2nd. All Ayes. Motion carried. Meeting adjourned.

A copy of the minutes was sent to the Courthouse.